

**DECISION RECORD – Application for British Citizenship for children who are looked after.**

***When applications for British Citizenship are made for children looked after by Hull City Council, careful consideration needs to be given to the implications that gaining British Citizenship will have for them both now and in the future.***

***Some countries will not allow dual citizenship of their citizens and so by applying for British Citizenship the LA will need to carefully consider the implications of the child/ young person losing citizenship of their country of origin. Gaining the views of the child/ young person, parent, IRO and social worker is important and the benefits and risks need to be carefully balanced.***

***The plan to apply for British Citizenship needs to have been agreed at a looked after children review.***

***The Decision Maker for these applications is the Assistant Director/ Director. To assist the Assistant Director/ Director in reaching this decision this form needs to be completed in full, with agreement of the child/ Young Person (where age appropriate) , IRO, Group manager and Head of service. Legal advice is also required. This all needs to be completed prior to consideration by the Decision Maker. The views of the parents should be gained whenever possible.***

***The decision record, when complete, must be stored on the child/ young person’s case record so that the reasons why the application for British Citizenship.***

***Please complete all sections of this form before passing to manager for authorisation***

**Section1 -Child’s details**

|  |  |
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| **Full Name** |  |
| **D.O.B** |  |
| **Legal status** |  |
| **Date Order granted** |  |
| **Placement type** |  |
| **Who has Parental Responsibility for the child?** |  |
| **Country of birth** |  |
| **Length of residence in UK** |  |
| **Date EUSS gained** |  |
| **For child/young person aged over 10 years, are they of ‘good character’?** |  |
| **Date of review when the plan to apply for British Citizenship was endorsed.** |  |

**Section 2-Parents details**

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| **Mother** |  |
| **Full Name** |  |
| **DOB** |  |
| **Current address** |  |
| **Nationality** |  |
| **Does parent have EUSS?** |  |
| **Does parents have indefinite leave to remain in the UK?** |  |
| **Does the parent have British Citizenship** |  |
| **What contact does the parent have with the child?** |  |

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| --- | --- |
| **Father** |  |
| **Full Name** |  |
| **DOB** |  |
| **Current address** |  |
| **Nationality** |  |
| **Does parent have EUSS?** |  |
| **Does parents have indefinite leave to remain in the UK?** |  |
| **Does the parent have British Citizenship** |  |
| **What contact does the parent have with the child?** |  |

**Section 3- PROFESSIONALS & DECISION MAKERS details**

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| **Social worker** |  |
| **Team manager** |  |
| **Team/ Locality** |  |
| **Group manager** |  |
| **Head of Service** |  |
| **IRO** |  |
| **Assistant Director/ Director** |  |

**Section 4- Background**

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| **CASE OVERVIEW including reasons why an application for British Citizenship is required/ preferred (To be completed by Social Worker)** |
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| **Supporting information** |
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**Views (To be completed by the Social Worker)**

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| **What is the child/ young person’s views about this application? (If not of an age or level of understanding explain this).** |
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| **Does the child/ young person understand the implications of this application in terms of losing citizenship to their country of origin?**  ***Have they been given legal information about this ( translated when necessary)?*** |
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| **What are the parent’s views about this application?** |
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| **Does the parent understand the implications of this application in terms of losing citizenship to their country of origin?**  ***Have they been given legal information about this (translated when necessary)?***  ***Does the parent want independent legal advice about this before giving a view?*** |
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| **Name, Signed, Date:** |

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| **Section 5- Views of the IRO** |
| **Include the date the plan to apply for British Citizenship was endorsed in the CLA review** |
| **Name, Signed & Date:** |

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| **Section 6 -Comments by Group Manager** |
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| **Name, Signed & Date:** |

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| **Section 7 Comments by Head of Service** |
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| **Name, Signed & Date:** |

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| **Section 8 – Professionals meeting** |
| **Was a professionals meeting required make a decision about the proposed application?** |
| **If so, what was the outcome ?** |

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| **Section 9- Offer of independent legal advice** |
| **Has an offer of a ‘one off’ appointment for independent legal advice been made to parents and young person before they provide an opinion about the British Citizenship application?** |
| **What was the outcome?** |

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| **Section 10 - QA of the form before sending to Decision Maker** | | |
|  | **Completed Y/N** | **Date** |
| **Child details** |  |  |
| **Parents details** |  |  |
| **Pro** |  |  |
| **Background** |  |  |
| **IRO view** |  |  |
| **Group Manager View** |  |  |
| **Head of Service view** |  |  |
| **Legal Advice** |  |  |
| **Professionals meeting ( If required)** |  |  |

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| **Section 11- Legal Advice** |
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| **Name:**  **Status:**  **Signature:**  **Date:** |

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| **Section 12 - DECISION MAKER COMMENTS** |
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| **Date:** |
| **Name:** |
| **Role:** |
| **Signed:** |