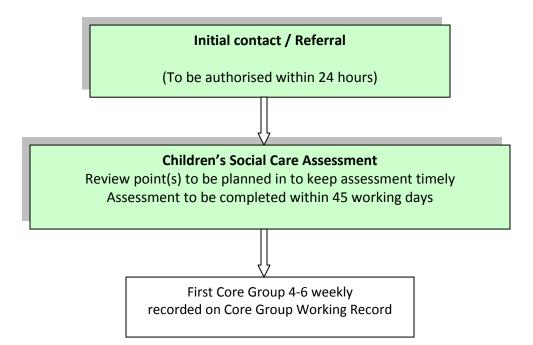
Process for a Child in Need



First Child in Need Review

(to be completed within 3 months)
Child/Young Person Plan and Children's Social Care Assessment required

Subsequent Core Groups 4-6 weekly recorded on Core Group Working Record

Subsequent Reviews

(Six monthly)

Child/Young Person's Plan and Social Worker's Report to Review required

Subsequent Core Groups 4-6 weekly recorded on Core Group Working Record

Children or young people with a child protection plan

Initial contact / Referral

(To be authorised within 24 hours)

Children's Social Care Assessment

Review point(s) to be planned in to keep assessment timely Assessment to be completed within 45 working days

Initial Child Protection Conference

to be held within 15 days of strategy meeting/discussion/section 47 Children's Social Care Assessment (so far) required

First core group (within 10 days of initial conference), recorded on Core Group Working Record



Review Child Protection Conference

(To be held within 3 months of Initial Child protection Conference)

Social Worker's Report to Review required

Copies of the child protection plan are presented by the ICRO

Subsequent core groups (between 4 and 6 weekly, as agreed at the CP Conference) recorded on Core Group Working Record

Review Child Protection Conference

(To be held within 6 months)

Social Worker's Report to Review required

Copies of the child protection plan are presented by the ICRO

Subsequent core groups (between 4 and 6 weekly, as agreed at the CP Conference) recorded on Core Group Working Record

Children or young people who are looked after

Initial contact / Referral

(To be authorised within 24 hours)

Children's Social Care Assessment

Review point(s) to be planned in to keep assessment timely
Assessment to be completed within 45 working days
If young person is 15 ½ or older a Pathway Needs Assessment is required rather than a CSC Assessment

Core group (determined at LAC review based on need) recorded on Core Group Working Record

Initial Looked After Review

To be held within 20 working days Child/Young Person's Plan and CSC Assessment (so far) If young person is 16-18 a Pathway Plan is required

Core group (determined at LAC review based on need), recorded on Core Group Working Record

Looked After Review

(To be completed within three months of Initial review)
Child/Young Person's Plan and Social Worker's Report to Review required
If young person is 16-18 a Pathway Plan is required

Core group (determined at LAC review based on need), recorded on Core Group Working Record

Looked After Review

(Six monthly thereafter)

Child/Young Person's Plan and Social Worker's Report to Review required

If young person is 16-18 a Pathway Plan is required

Children's Social Care Assessments on open cases

These are required when:

- there is a significant change in a child's circumstances, or significant change in child's developmental needs
- at discretion of consultant Social Worker / Team Manager;
- when recommended at CP conference or LAC review;
- when there is a section 47 enquiry;
- where a child becomes or is at risk of becoming accommodated;
- where the child is the subject of care proceedings;
- prior to the return home of a looked after child whose care plan is for a return to his/her family (including children subject to s20)
- where a placement of the child under the Placement with Parents etc Regulations 1991 and/or an application to discharge a care order is being considered
- Age 15 ½ and older a Pathway Needs Assessment is required

<u>Documents required when there is cause to suspect a child is suffering or likely to suffer significant harm.</u>

Child Protection Strategy Discussion Record

Used to record the initial strategy discussion undertaken by the CSW and the Police and other agencies as appropriate. More than one strategy discussion may be necessary in complex cases.

Child Protection Strategy Discussion / Meeting Review Record

Used to record all subsequent strategy discussions and strategy meetings.

If a s47 enquiry is initiated, the following are required:

Section 47 Enquiry form and Children's Social Care Assessment